

4 December 2023

Dear AP Teachers,

We are looking forward to your arrival in Coeur d'Alene, Idaho for the 2024 Idaho AP Summer Institute. We want to share some information about the institute. Please be mindful we are guests of Lakeview High School, and we must follow their rules and procedures.

The Idaho APSI is approved by the College Board and all our workshop leaders are trained and certified by the College Board. Your workshop leader will be working to ensure you understand the AP curriculum and the AP Test in your subject area. The College Board requires every APSI course to deliver 30 hours of instruction. The 30 hours might include 2 or 3 hours of homework and or 1-2 hours of independent study. Upon completion of the AP course, you will receive a certificate from the College Board and the Idaho APSI stating you have completed 30 hours of professional development.

Please bring your lap-top computer, pen & pencil, a notebook, calculator, etc. to your sessions. Idaho APSI participants will receive either a 3-ring binder of their subject's College Board Course Exam Description (CED) or electronic access to the binder. Some subjects only have electronic versions. You will have access to the Lakeview High School guest Wi-Fi service while on campus.

**SCIENCE LABORATORY CLASSES-** All LHS science laboratory rooms require people to wear safety goggles, long pants, and closed toed shoes when chemicals are being used. No food or drinks are allowed in any science laboratory rooms on the LHS campus.

**Please bring your own water bottle to fill.** We are trying to keep from throwing away hundreds of plastic water bottles.

**Registration and Payment of Tuition and Fees for the APSI.** Your registration is not complete until payment is received by the Idaho APSI. Credit card payment is made via the public Idaho APSI

website. All teachers must have paid for the APSI or had their school district pay for the APSI prior to the start of the APSI on Tuesday. If you are on a College Board scholarship, please let us know. Contact [idahoapsidirector@gmail.com](mailto:idahoapsidirector@gmail.com) if you are in a precarious financial position.

**APSI Badge Distribution** will start at 7:30 am Tuesday morning in the Lobby of the **Main Building of Lakeview High School**. There will be a general meeting in the cafeteria at 8:00 am before you move to your classrooms.

**APSI Schedule.** Tuesday – Thursday we have classes 8:00 am – 4:00 pm with Office Hours from 4:00 pm until 4:15 pm. Lunch will be served on Tuesday, Wednesday, and Thursday. Your workshop leader will have the schedule of the morning and afternoon breaks. Light snacks, coffee, and tea will be served during each break.

On Friday, the schedule is different. Starting again at 8:00 am with a mid-morning break at approximately 10:30 am and ending at about 1:15 pm. No lunch will be served.

The cafeteria will be the location for breaks and lunch. A LHS campus map and a **Tentative List** of Buildings, rooms and AP courses will be available on the Idaho APSI website. The official listing of buildings, rooms, and subject sessions will be posted in the lobby and posted on the Idaho APSI public website the day before the start of the Institute.

**Book Publishers.** There will be several vendors displaying in the Cafeteria on Tuesday and Wednesday. The vendors have contributed funding to help pay some of the costs for the APSI. Be sure to visit their tables and check out the resources!

**College Credit.** If you want college credit for this APSI, sign-up for NNU credit (Northwest Nazarene University) in the cafeteria during lunch. Information will be posted on our Idaho APSI web site and in the Cafeteria Tuesday and Wednesday. You will have two days to decide if you want to pay \$120 to NNU for 2 credits. NNU Credit (Northwest Nazarene University, Idaho). link to the course to be posted on the Idaho APSI web site in June. *If anyone needs help, teachers can call the NNU main line at (208)467-8439 for assistance.*

- Participants need to complete their NNU online registration before the end of the APSI.

**Washington Clock Hours.** For Washington AP Teachers have the option of procuring Washington Clock Hours. We will explain at the APSI what needs to be done on Tuesday. Completed Clock hour Forms will be distributed on Friday.

**Certificates.** A link will be sent at the completion of the workshop. Please print right away as the link is only valid for a week.

**Outdoor Recreation.** There are numerous recreational activities located within a one-hour drive from the LHS campus. Idaho has rugged and wild outdoor regions and manicured theme parks, like Silverwood. More to come!

Sincerely,  
Marian DeWane, Co-Director Idaho APSI.  
Nikki Baggs, Co-Director Idaho APSI

General Inquiries email: [idahoopsidirector@gmail.com](mailto:idahoopsidirector@gmail.com)